



BOY SCOUTS OF AMERICA®
PATHWAY TO ADVENTURE COUNCIL

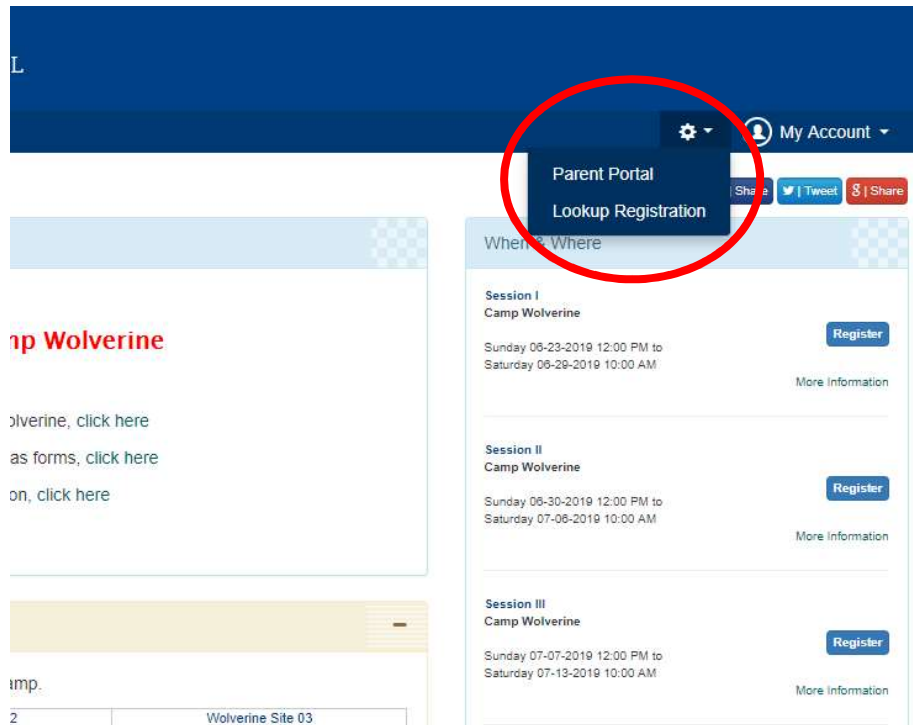
Leader's Guide to Signing Up Your Scouts for Their Merit Badges at Camp Napowan



START ON THE NAPOWAN PAGE

Start by going to the Napowan 2019 Summer Camp Website

- <https://scoutingevent.com/456-Napowan2019>



Click on the gear icon at the top of the screen and select “Lookup Registration”

You will need your registration number and the email address used to register your troop.



Questions? Contact Justin Feld at 312-421-8800 x 315 or Justin.Feld@Scouting.org



SELECT YOUR PARTICIPANTS

Select the participants tab at the top of the screen

The screenshot shows the 'Participants' tab for 'Camp Napowan Summer Camp 2019'. At the top, there are navigation tabs for 'Contact', 'Participants', 'Payment', and 'More'. Below this, there is a '+ Add Participants' button. The main area is divided into three sections: '5 Scout Youth', '2 New Scout (Since 1-1-2019)', and '2 Adult Participant'. Each section contains a list of participant cards. Red arrows point from the 'Add Participants' button to each of the seven youth participant cards (Participant 1 through Participant 5) and the two adult participant cards (Participant 6 and Participant 7).

Add any new participants you may have

Select the youth participant who will be registering for badges

This screenshot shows the details for 'Participant 1'. At the top right, it displays 'Regular Price:\$325.00' and 'Balance Due:\$325.00'. A green button labeled 'Update Information' is circled in red. Below this, there are fields for 'Schedule', 'First Name', 'Last Name', 'BSA Membership Number', and 'Gender'.

Click "Update Information"





FILL IN PARTICIPANT INFORMATION

Add the name, gender, and BSA ID# for each participant then you may select their classes

Change Information for Participant 1

- Start down here
- Then click here

Schedule

Select Classes   CLASS SCHEDULE

Period	Time	Mon	Tue	Wed	Thu	Fri
Open Schedule Classes	08:59-05:00					
1st Period	09:00-10:00					
2nd Period	10:00-11:00					
Period 2.5	10:30-12:00					
3rd Period	11:00-12:00					
4th Period	02:00-03:00					
5th Period	03:00-04:00					
7th Period	05:00-08:00					

First Name: Last Name:

In the event that it becomes necessary for us to contact all of our participants, the BSA ID number will be helpful to us.
Your ID number can be found on your membership card.
If you do not know your BSA ID number, your unit leader can provide it to you.

BSA Membership Number ? Gender: Male Female



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SELECT CLASSES

Available classes appear on the right side. Simply click the badges you want to add to your Scout's schedule and they will move to the right.

Change Information for Participant 1

Schedule

Show Class Schedule View All Classes

Attendee 4550522's Classes
Click a class to REMOVE from Attendee 4550522's schedule

08:59 AM Open Schedule Class

Available Classes
Click a class to ADD to Attendee 4550522's schedule which temperature... (8:59-9)
Day of Class: Mon, Tue, Wed, Thu, Fri

NPWN39 Wood Carving Open Schedule Classes (8:59-9)
As with any art, wood carving involves learning the basics of design, along with material...
Day of Class: Mon, Tue, Wed, Thu, Fri

NPWN41 Animation 1st Period (9-10)
Computer or traditional animation tasks that will test a Scout's creativity, artistic...
Day of Class: Mon, Tue, Wed, Thu, Fri
Max participants: 15 Slots available: 15
Additional Periods Offered: 4th Period

When you choose a scheduled class, all other badges that are also scheduled for that hour will disappear from your options, preventing a "double booking"

Schedule

Show Class Schedule View All Classes

Attendee 4550522's Classes
Click a class to REMOVE from Attendee 4550522's schedule

NPWN17 Fishing Open Schedule Classes (8:59-9)
In Scouting for Boys, Baden-Powell offers this advice: "Every Scout ought to be able to...
Day of Class: Mon, Tue, Wed, Thu, Fri

NPWN28 Cooking Open Schedule Classes (8:59-9)
The Cooking merit badge introduces principles of cooking that can be used both at home...
Day of Class: Mon, Tue, Wed, Thu, Fri

NPWN11 Geology Open Schedule Classes (8:59-9)
Geology is the study of Earth. It includes the study of materials that make up Earth, ...
Day of Class: Mon, Tue, Wed, Thu, Fri

NPWN35 Leatherwork Open Schedule Classes (8:59-9)
Scouts who complete the requirements to earn the Leatherwork merit badge will explore...
Day of Class: Mon, Tue, Wed, Thu, Fri

08:59 AM Open Schedule Class

Available Classes
Click a class to ADD to Attendee 4550522's schedule mental... (8:59-9)
Day of Class: Mon, Tue, Wed, Thu, Fri

NPWN16 Fish and Wildlife Management Open Schedule Classes (8:59-9)
Wildlife management is the science and art of managing the wildlife - both animals and...
Day of Class: Mon, Tue, Wed, Thu, Fri

NPWN18 Fly Fishing Open Schedule Classes (8:59-9)
Fly-fishing is a specialized form of fishing that combines skill and artistry. Because...
Day of Class: Mon, Tue, Wed, Thu, Fri

NPWN10 Forestry Open Schedule Classes (8:59-9)
In working through the Forestry merit badge requirements, Scouts will explore the remarkable...
Day of Class: Mon, Tue, Wed, Thu, Fri

NPWN34 Graphic Arts Open Schedule Classes (8:59-9)
The field of graphic arts includes many kinds

First Name
First Name

Last Name
Last Name

Open Schedule classes will not remove other classes from availability.



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VIEW SCHEDULE

Click "Show Class Schedule"

Schedule

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First Name Last Name

First Name Last Name

Change Information for Participant 1

Schedule

Select Classes CLASS SCHEDULE

Period	Time	Mon	Tue	Wed	Thu	Fri
Open Schedule Classes	08:59-09:00	Leatherwork, Geology, Cooking, Fishing				
1st Period	09:00-10:00	Animation				
2nd Period	10:00-11:00	Canoeing				
Period 2.5	10:30-12:00	Canoeing				
3rd Period	11:00-12:00					
4th Period	02:00-03:00	Animation				
5th Period	03:00-04:00					
7th Period	05:00-08:00	Horsemanship				

First Name Last Name

All open classes will appear at the top of the schedule, any classes that are at a specific time will appear in their appropriate time slot.

*Note: Because some classes are 1.5 hours, the 10:30-12 time slot will show as "full" if you schedule a class that runs into that time (a merit badge that is scheduled from 10-11 will still appear in the 10:30-12 spot because it interferes with classes that could be chosen there)



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