2020 Unit Planning Guidebook

Owasippe Scout Reservation
9900 Russell Road | Twin Lake, MI 49457

BOY SCOUTS OF AMERICA
PATHWAY TO ADVENTURE COUNCIL

BSA
NATIONALLY ACCREDITED
Council Office Contact Information
Help Desk: PTAC.Camping@scouting.org
312-421-8800 x 300

Online: www.scoutsBSAcamping.org

Reservation Leadership Contact information
Reservation Director – Terry Dutton
Terry.Dutton@Scouting.org

Assistant Reservation Director – Annie Nyberg
Annie.Nyberg@PathwayToAdventure.org

PLEASE NOTE: Although this leaders guide is current and accurate at the time of publication, some things do change as we hone our planning. For the most up-to-date information, visit pathwaytoadventure.org/camping/resources Schedules, registrations and other timely information will be posted on our website when available.

All forms, registrations, and schedules will be located on our website, pathwaytoadventure.org/camping/resources once finalized. Notification will be sent to each troop’s contact email when important information is posted and/or revised.
Letter from the Reservation Director

Dear Scouter,

Welcome to Owasippe Scout Reservation! We look forward to providing an exciting and engaging summer camp program for your Scouts in 2020. Pathway to Adventure Council and Owasippe’s leadership team have been working hard to prepare for another AWESOME summer adventure!

If you’re looking for an engaging first year camper program, a large offering of merit badges, a variety of non-badge activities, several older scout program options, outstanding fishing, miles of hiking trails, family camping, or Scouting history…Owasippe has it all! Across our nearly 5,000 acres, two Scouts BSA camps, a Webelos camp, and a family camp, the Owasippe staff stands ready to serve you and your Scouts. There’s something for everyone at Owasippe. It is our goal that at the end of your stay at Owasippe you are already making plans to return as soon as possible.

In 2020, we will continue to improve upon our program offerings, quality instruction, food service, transportation, and communication. Last year we introduced the Owasippe County Fair, a reservation-wide gathering that was a huge success and one of the most highly-rated programs we’ve ever offered. We plan to continue the County Fair in 2020 with improvements based on your feedback and ideas.

We strive to provide you, our customers and fellow Scouters, a great summer camp experience that you’ll never forget. Please feel free to contact us with any questions, suggestions, or feedback.

Yours in Scouting,

Terry Dutton
Reservation Director
Terry.Dutton@Scouting.org
Camp Contact Information

Reservation Leadership Contact information
Reservation Director – Terry Dutton
Terry.Dutton@Scouting.org

Assistant Reservation Director – Annie Nyberg
Annie.Nyberg@PathwayToAdventure.org

OSR Mailing Address for Scout Mail
Your Scout’s Name, Troop Number
Name of Section Camp (Blackhawk, Wolverine), Site Number
Owasippe Scout Reservation
9900 Russell Road
Twin Lake, MI 49457

OSR Contact Information
OSR Administration Center Phone: 231-894-4061

Emergency phone messages can be received at the number above. Callers should be prepared to leave details such as Scouts name, unit number, and campsite. Due to camp size, it may take up to several hours for a message to reach the recipient.

Charging outlets are available in your section camp lodge. While a Scout is trustworthy, usage is at your own risk. We strive for a wilderness atmosphere at camp, and encourage limited usage by leaders, and strongly discourage any use by Scouts.

Internet service
Public Wi-Fi is available at each section camp office, as well as at the Main Trading Post. We offer this service for adults only and ask that they do not
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The Purpose of This Guide

The guide is meant to assist your unit, especially the Summer Camp Coordinator, to prepare for your trip to Owasippe Scout Reservation. Please review every page carefully, even if you are a veteran Owasippe camper. This will ensure that you and your unit are completely prepared for your trip to camp.

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2020 Owasippe Program Guide
The 2020 Owasippe Program Guide will be posted on our website in early 2020. This program guide will include all merit badge and activity schedules, pre-requisite requirements, and fees.

Do you have feedback or suggestions regarding this guide? Please share them with us at Owasippe@PathwaytoAdventure.org
Camp Fees and Payment Schedule

Fees and Registration - 2020 Important Dates

<table>
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<tr>
<th>Session dates</th>
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<tr>
<td>Session 1</td>
<td>June 21-27</td>
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<td>Session 2</td>
<td>June 28-July 4</td>
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<td>Session 3</td>
<td>July 5-11</td>
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<td>Session 4</td>
<td>July 12-18</td>
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<td>Session 5</td>
<td>July 19-25</td>
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<td>Session 6</td>
<td>July 26-August 1</td>
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2020 Scout fees, deposit and payment dates
Summer Camp Early Bird Fees, paid in full by May 15
Scout Camper: $325   Adult Leader: $180

Summer Camp Fees paid in full after May 15
Scout Camper: $350   Adult Leader: $210

Newly registered and cross-over Scouts who join after January 1, 2020 pay the $325 early bird fee if paid in full by June 15, 2020.

Daily adult visitor/leader fee: $30

Each troop is responsible for collecting fees from their Scouts and making payments to the council, either in person at one of our four offices or online through the registration page.

Some units will increase the cost beyond the fee from Owasippe for things like eating on the road, gas compensation for drivers, and to supplement propane, etc. You should have a conversation as a unit to determine what these costs are and how they’ll be covered.

Site reservation fee
$100 Site Deposit fee is due at registration. This deposit is non-refundable after December 31, 2019. The deposit will be applied to a troop’s balance due. Site reservation is due per site and per week.
Camp Fees and Payment Schedule – Cont’d

High Adventure, merit badge, and other activity fees
Some activities and badges at summer camp have additional program fees to participate. Please see program and merit badge information for a complete list of these fees.

Camp Cash
Popcorn sales are a great opportunity for Scouts to earn money for summer camp. Camp Cash earned from popcorn sales in the 2019/2020 popcorn sale season can be used for 2020 PTAC summer camping activities. Camp Cash codes are issued to unit leaders and are specific to an individual scout. Camp Cash will be automatically applied to your camp balance once your Camp Cash code has been entered. For more information on Camp Cash, please contact the Camping Help Desk.

Camperships – Applications due April 1, 2020
Pathway to Adventure Council is committed to providing opportunities for all PTAC Scouts to attend a PTAC summer camp. Through the generosity of donors, camperships are available and distributed on a financial need-basis. Please visit www.pathwaytoadventure.com/camperships for details and the campership application.

Online Registration
All registration for PTAC summer camps is conducted online. Deposits and payments are also handled through our online registration system.

Merit badge and high adventure activity registration can be completed online by unit leaders, or through the online “parent portal” if your unit chooses to provide parents access to activity and badge registration. Visit pathwaytoadventure.org/camping/resources for online registration information.

Refunds
Individual scout/leader refunds will be issued on the following timeline:
30 or more days before event: 100%
15-29 days prior to the event: 50%
14 or less days prior to event: 0%
*Refund requests must be made in writing to ptac.camping@scouting.org
Learn About Your Section Camp

Camp Blackhawk (GO!)
Situated on Big Blue lake, Blackhawk offers a variety of merit badges including shooting sports, nature, water sports, and more! Unique to Blackhawk is the dining hall experience. Troops join staff members for meals and entertaining programs in our dining hall overlooking Big Blue Lake and the water sports area. Blackhawk offers 20 campsites and is known for its hilly landscape, friendly staff, and exciting program which is sure to appease to every type of scout.

Camp Wolverine (ZAXIE!)
Situated in a valley on private Lake Wolverine, Camp Wolverine offers merit badges, miles of well-groomed hiking trails, and the most beautiful views at Owasippe. At Wolverine, troops have both the opportunity for bonding and to execute the patrol method by receiving hot food to their campsites, for troop led meals. Wolverine offers 24 campsites and is known for its opportune fishing, hiking, and quality staff which provide a top-notch program that is sure to provide scouts with memories for years to come.

Reneker Family Camp (GO FOR IT!)
Located between hiking trails and in close proximity to the Quaking Bog and Owasippe's only waterfall, Camp Reneker offers an exciting program for families and people of all ages. Whether you prefer to join staff-led hikes or simply lounge by the pool, Reneker has something for you. Boasting 40 tidy cabins and amenities like WiFi, parks, and laundry, Reneker has everything you need to enjoy a relaxing vacation in the woods. Reneker is best known for its age-oriented program which provides an exciting way for kids to spend their mornings (while adults can relax) and its evening program designed specifically for family bonding. Whether you participate in everything that is offered or pick and choose, you are sure to have an adventurous, relaxing, and fun time.

High Adventure (CHALLENGE ACCEPTED!)
High Adventure offers several outposts around Owasippe for scouts and families to participate in. Whether you prefer to be 30 feet in the air, floating down a river, or have your feet planted firmly on the ground, High Adventure has a program for you. These adventurous programs include horseback riding, high ropes courses and rock climbing, ATVing, and so much more. No matter your age or ability, you are sure to find adventure here.
Confirming Your Reservation

Many units confirmed their 2020 reservations when they were in camp for 2019, but if you have any questions about your reservation you can log into your account and look at it.

Go to the website below to start:

Camp Blackhawk (Go!)
https://scoutingevent.com/456-Blackhawk2020

Camp Wolverine (Zaxie!)
https://scoutingevent.com/456-Wolverine2020

You can find your troop and week listed on the front page of those sites. If you’d like more information you will need the email address that was used to make the original reservation. Click on the “Lookup Registration” link on the top right corner of the screen.

If you have any questions about your reservation, please email Owasippe@PathwayToAdventure.org
Everything Your Unit Must Provide

You will want to double check that your unit has these items lined up. If you’re having trouble finding adult leadership, connect with us and we will help troubleshoot. Many times, we’re able to pair your Scouts with another unit.

Unit Leadership
- Two 21+ registered adult leaders
- All adults must have up-to-date Youth Protection training

*A note for linked Boy & Girl Troops – each unit must have their own leadership, even if you are camping in a site together. Therefore, a minimum of 4 leaders would be required in your campsite if you have both a girl and boy Troop.

Health Forms
- All participants must have an annual physical. The physical must be the Official BSA form and must have been signed by a doctor within 12 months of your last day at Owasippe. The State of Michigan requires that we keep these forms. Therefore, units are strongly encouraged to make copies before they come to camp.

*Units will not get their health forms back. If you need copies, please make them before coming to camp!

State of Michigan Paperwork
The State of Michigan has several forms that we are required to collect from units when they arrive at camp. It is in the best interest of your unit to begin collecting this paperwork as early as possible, as some forms take time. More detail on these forms can be found on page 17 of this guide.
OWASIPPE PROGRAM
Program Opportunities

The 2020 Owasippe Program Guide will be posted on our website in early 2020. This program guide will include all merit badge and activity schedules, prerequisite requirements, and fees will be available on our website as part of the 2020 Program Guide.

Pathfinder First Year Camper Program
The Pathfinder program was completely overhauled for 2018 and the feedback was great! We are continuing to improve the program to make sure our first-year campers get the best experience possible.

Scouts learn by example, and from experience! Our Pathfinder Program is designed around these principals. In just one week, Scouts will practice first aid, swimming, and outdoor skills, participate in flag ceremonies, and earn two or more merit badges. They will also go on a five-mile hike! Scouts will complete nearly all of the outdoor requirements for Scout through First Class ranks!

Scouts will remain with Pathfinders from 9am-noon, and from 2pm-3:30pm each day. This will allow them 90 minutes each day to experience “open program” around the camp.
Program Opportunities – Cont’d

High Adventure and Outpost Programs
Owasippe is proud to offer a wide variety of activities beyond the typical merit badge offerings. Some of these programs have limited space, and some activities have additional fees, so it is important to pre-register online. A complete list of available high adventure activities will be included in our 2020 Program Guide. Notification will be sent to each troop’s email contact when this is posted.

Ultimate Owasippe Adventure
This program is for campers 14 years and older who are First Class Rank and above. This program challenges Scouts in an exciting week-long adventure with something new each day! Scouts will participate in numerous activities across Owasippe Scout Reservation, including Shooting Sports, Fishing, Boating, and much more! A complete schedule will be available in the 2020 Program Guide.

Adventure Bus
Units may choose to transport their scouts to activities outside their section camp or utilize the camp’s Adventure Bus system. More information will be available in the 2020 Program Guide.
Program Opportunities – Cont’d

What Badges Are Available?
Most of our merit badges are offered in both Blackhawk & Wolverine. However, some of Owasippe’s merit badges are offered only through our High Adventure program.

Travel around Owasippe Scout Reservation
Owasippe is a very large scout camp – nearly 5,000 acres! There are many activities and locations that are not in quick walking distance for scouts. Scouts can travel to these locations using our Adventure Bus (see information in our Program Guide) or by unit leader vehicle. Some of these locations are:
- ATVs
- COPE/Climbing
- Cycling
- Diamond O Horse Ranch
- Blackhawk Aquatics (requires travel for Wolverine Scouts) Motorboat, Sailing, and Watersports Merit Badges
- Main Trading Post

It is important that leaders and scouts take travel time into account when planning their schedule. For instance, Horsemanship Merit Badge ends at 10:30 at the Diamond O Ranch, so a scout would not be able to take a 10:30 badge in a section camp and should instead plan on their next badge starting at 11.

High Adventure Waivers
Scouts participating in the ATV program or in the horsemanship program are required to have a waiver signed by a parent or guardian. Units are strongly encouraged to collect these waivers BEFORE they leave for camp. Waivers can be turned in when you check in at your section camp, or the Scout can bring them to his first class on Monday.

*Scouts will NOT be allowed to participate in the Horse or ATV programs without the appropriate waiver.

Waivers are available at pathwaytoadventure.org/camping/resources And will be included in the 2020 Program Guide.
Program Opportunities – Cont’d

High Adventure Opportunities
If you can, sign your scouts up for things like Lake Tubing, Trail Rides, and Fishing Outposts before leaving for camp. That not only guarantees your spots but also helps us to prepare.

*Once registration is closed (the Sunday before your week) the fees associated with these opportunities will be non-refundable. Please do not book spots for events that you do not plan to use. This takes away opportunities from other units and scouts.

Completions / Partials / Prerequisites
The Owasippe Program Guide (released in early 2020) will provide a list of all Merit Badges offered, as well as any work that Scouts will need to complete before arriving at camp. Please make sure Scouts review this list. Most unit leaders provide their Scouts with a copy of the Program Guide and instruct Scouts to review the prerequisites for any badges they wish to take.

At the end of the week, leaders will be given a print-out of their scouts completed and partial badges. Owasippe Camp Staff does not require any “blue cards” from scouts as all requirement tracking is done online. Units wishing to utilize the traditional Merit Badge Records have the ability to print their own from the online registration system once the week is over. They will print out from the system pre-filled with the necessary information.

Our online registration system will also give the Unit Registration Contact the option to run a “ScoutBook Export” report that will give you a csv file that is formatted to be uploaded directly into your Troop’s ScoutBook records.

Finalizing Online Registration Information
Owasippe closes online adjustments on the Sunday before your week at camp. Please make sure all of your information is accurate before this time. We continually check our numbers to prepare for each week of camp appropriately.

*There is always room for more Scouts. Please do not turn any Scout away from camp, no matter how late the registration.
Program Opportunities – Cont’d

What If My Scout Changes Their Mind?
Owasippe has limits on class size to ensure a high-quality experience for our Scouts, so signing up early is important. If a Scout changes their mind, they can be removed from the class by the unit coordinator but may lose their spot if they later decide to go back.

We also have recommended ages. These age guidelines help us manage classes, and while we won’t “ID” a Scout, we ask that your unit abide by the age recommendations.

*Once registration is closed (the Sunday before your week) the fees associated with all class and activities will be non-refundable. Please do not book spots for activities that you do not plan to use. This takes away opportunities from other units and scouts. Your unit will be charged for unused spaces.
Adult Leader Training Opportunities

Scout Camp isn’t just for the youth! Adult leaders have the chance to use their time at camp to complete a variety of trainings in order to better serve their unit.

Introduction to Outdoor Leadership Skills (IOLS)
This unit leader training is a must do for all leaders. Offered over a 2-day period each week, you can complete this training while your Scouts are all busy at merit badges. This training is required to be considered fully trained as a Scoutmaster or Assistant Scoutmaster.

Safe Swim Defense, Safety Afloat
All swimming activity must be supervised by a mature and conscientious adult age 21 or older who understands and knowingly accepts responsibility for the well-being and safety of those in his or her care, and who is trained in and committed to compliance with the eight points of BSA Safe Swim Defense.

Safety Afloat has been developed to promote boating and boating safety and to set standards for safe unit activity afloat. ... All supervisors must complete BSA Safety Afloat and Safe Swim Defense training and rescue training for the type of watercraft to be used in the activity, and at least one must be trained in CPR.

Trek Safely
Trek Safely is the Boy Scouts of America's recommended procedure for organizing and carrying out outdoor treks that involve Scouts, Varsity Scouts, and Venturers...Trek Safely is designed to help youth and adult leaders plan and carry out a safe trekking experience for the members of their unit.

Leave No Trace
From a Cub Scout’s first hike in a local park to the thrill of High Adventure, from backyards to the backcountry, our outdoor ethics guide us to be responsible outdoor citizens — protecting our natural world for generations to come and being considerate of other visitors.
Reneker Family Camp at Owasippe Scout Reservation

What is Family Camp?
Family Camp has 40 six-person cabins available to rent. We offer a full-week program, a lifeguarded pool, crafts, nature classes, hikes, swim lessons, shooting sports, and more! Family Camp also has a camp store with souvenirs and grocery items. Family Camp has bath houses with showers, flush toilets, and washer and dryers available for families staying at Reneker.

Opportunities
There is something for everyone of all ages! Mornings are spent in designated age groups and time is filled with activities such as hikes, crafts, swim instruction, and nature and scout activities. The afternoons offer the opportunity to learn new, personal skills through the scouting program such as swimming, hiking, team games, marksmanship (BB guns and archery), nature and conservation projects and/or craft projects for both adults and children, to name a few! In the evenings, there are plenty of activities planned to act as a mobilizer for quality family time such as family scavenger hunts and family games. But we also enjoy seeing the friendships that begin between families that have met at camp; so, we have many activities, such as potluck and the ice cream social, that will allow families to meet and get to know each other.

Reneker families also have the opportunity to participate in many of the outposts Owasippe has to offer across the reservation. These exciting activities include: horseback riding, sailing, Low C.O.P.E. (team building course), High C.O.P.E. (high ropes course), climbing, river tubing, canoeing, and mountain biking

Registration Process
For availability and registration head to: https://scoutingevent.com/456-Reneker2020

You can also contact the Reneker Camp Director at CampReneker@PathwayToAdventure.org
PAPERWORK, RULES & POLICIES
Required Paperwork

Due to rules and laws of the State of Michigan, several documents are required of ALL adults in camp (staff, leaders, parents, volunteers). If you have any questions regarding these documents, please contact our Camping Help Desk ptac.camping@scouting.org or 312-421-8800 x 300.

Forms can be found on the camping resources page pathwaytoadventure.org/camping/resources

The BSA’s adult registration requirements — mandates that all adults accompanying a Scout troop to a resident camp or other Scouting activity lasting 72 hours or more must be registered as a leader, including completion of a criminal background check and Youth Protection Training.

*The requirement applies to any adult accompanying a Scout group on a single Scouting activity where they are present for three or more nights (not necessarily consecutive), even if he or she is the parent of a youth at the event.

*These adults must be registered as leaders, including the completion of the BSA's criminal background check and Youth Protection Training before the activity.

Background Check — State of Michigan law requires that each adult (18 years of age or older) undergo a criminal background check. If an adult is a currently registered BSA member, the BSA’s process for background check is sufficient. Adults must have documentation showing they are currently registered BSA members. An adult membership report from the troop’s my.scouting is adequate for this requirement.

BSA Youth Protection Training – All adult leaders (18 years of age or older) must be current in BSA Youth Protection Training and provide documentation of current training.
Required Paperwork – State of Michigan

Central Registry Check – State of Michigan law requires that each adult (21 years of age or older) undergo a check against their state of residency’s child abuse and neglect registry. The camp must have proof that this check has been completed and that the adult is not found to have been deemed a perpetrator of abuse or neglect. Forms can be found on the camping resources page. 
pathwaytoadventure.org/camping/resources

Positive Reference and Michigan Youth Protection Form – All adult (21 years of age or older) participants must provide a completed State of Michigan Youth Protection acknowledgement and positive reference form. Form can be found on the camping resources page.
pathwaytoadventure.org/camping/resources
Rules and Policies

This is intended to be an overview of policies and procedures for summer camp. For a more extensive overview of Scouting-related policies and rules, please refer to the BSA’s Guide to Safe Scouting. The Scout Law and Scout Oath are the guiding rules of our camps.

Alcohol, Drugs, Smoking
The possession, consumption, or use of alcohol, drugs (including marijuana), or illegal substances while participating in the Scouting program or on Scout property is prohibited. Violations of laws will be reported. Violators will not be allowed to remain on camp property.

Adult leaders are asked to refrain from smoking and other tobacco use when in proximity of scouts.

Bicycles in Camp
Bicycle use by campers is restricted to camp-sponsored cycling activities, such as Cycling Merit Badge. A helmet must be worn during cycling activities. Bicycles may not be used on hiking trails.

Boats in Camp
Privately owned boats are not permitted in camp, nor on camp-owned docks or shoreline.

Buddy System
It is expected that scouts utilize the buddy system at all times.
Rules and Policies – Cont’d

Camper Security
Any person without proper identification (staff name tag, camper wristband, visitor tag) should be reported to the camp office. Trespassers will be escorted off camp property and the authorities will be notified.

- **Wristbands**: Each registered camper (youth and adult) will be issued a wristband (or similar item) that they must wear at all times. Campers will not be permitted to access activities without this wristband. Replacement bands will be available in the section camp office.

- **Staff Identification**: Camp Staff and Volunteers are issued an Owasippe name tag (or similar item) to be worn at all times.

- **Visitors**: Visitors must check-in and check-out at the camp office. Visitors are issued a visitor wristband or tag at the time of check-in.

Camper Discipline
Michigan State Law indicates: “A camper shall not be deprived of food or sleep, shall not be placed alone without staff supervision, observation, and interaction, or shall not be subjected to hazing, ridicule, threat, corporal punishment, excessive physical exercise, or excessive restraints,” either by staff leaders or another camper.

Check-in/Check-out
All campers must properly check in and check out of camp. A log is located in each section camp office for this purpose. An “Early Release of Scout” form must be submitted for any youth leaving camp and/or the supervision of their Scoutmaster prior to the end of the camp week.

Curfew
 Scouts must be in their campsites by 10:00 PM. Exceptions to this rule are limited to approved camp programs and emergency or medical situations.
Rules and Policies – Cont’d

Child Abuse Reporting
It is mandatory that any staff or adult leader/volunteer report any suspected or actual child abuse or neglect immediately. Suspected or actual abuse or neglect should be reported to the camp director and to local authorities, such as the police and/or Department of Social Services and to the Michigan Centralized Intake (855-444-3911).

Damage to Camp Property
Units are responsible for any damage to camp property which occurs in their site or as a result of behavior of the unit’s participants. Units are not permitted to cut down trees (living or dead), construct, paint, or modify structures, or otherwise deface camp property. A unit interested in completing a service project or campsite improvement must gain the permission of the camp ranger before beginning any project. When damage or unauthorized projects occur, a unit is financially responsible for its repair or replacement.

Dogs and other pets
Pets are not allowed on Owasippe Scout Reservation.

Early Release of Scout
Scouts who need to leave camp prior to the normal departure date/time must have a completed Early Release form on file. This form is available on our website, pathwaytoadventure.org/camping/resources

Firearms, Ammunition, Fireworks, Bows and Arrows
No firearms, ammunition, fireworks, bows, or arrows of any kind may be kept in the possession of any camper or unit. Owasippe Scout Reservation does not permit personal firearms or archery equipment to be utilized on camp property.

Fires and Fuels
Campsite campfires must follow BSA Fireguard policies and be in an approved fire ring. Creation of new fire rings is not permitted. Liquid or propane fuels should only be used under adult supervision. Absolutely NO FLAMES are permitted in tents.
Rules and Policies – Cont’d

Float Plans
Units interested in checking out canoes, kayaks, or rowboats to be used outside of the designated boating areas and/or outside of program hours must submit a float plan and follow the BSA’s Safety Afloat guidelines. These activities must be approved by the aquatics director. Float plan forms are available on our website, pathwaytoadventure.org/camping/resources.

Harassment and Bullying Policy
Pathway to Adventure Council and the BSA does not tolerate harassment of any kind towards our youth members, adult volunteers, employees, members of the public, or suppliers. Any form of harassment that violates federal, state, or local law is a violation of this policy. This includes, but is not limited to, harassment related to race, religion, creed, color, sex, gender, sexual orientation, national origin, ancestry, citizenship status, uniformed service member status, marital status, pregnancy, age, medical condition, physical or emotional disability, or status with regard to public assistance.

- **Definition**
  The term “harassment and bullying” includes slurs and any other offensive remarks, jokes, and other verbal, graphic, or physical conduct that denigrates or shows hostility or aversion to an individual because of any of these characteristics, and that has a purpose or effect of creating an intimidating, hostile, or offensive environment, or of unreasonable interfering with an individual’s Scouting participation. One type of harassment that is prohibited by this policy is sexual harassment, which includes unwelcome advances, requests for sexual favors, or other offensive verbal, visual, or physical conduct.

- **Complaint Procedure**
  If you believe that you have been harassed, or you become aware of an incident of harassment of someone else which affects Scouting in any way, you are responsible for reporting the incident immediately to the Camp Director, Reservation Director, or Scout Executive. An accusation of harassment will be investigated quickly and firmly, and in connection with legal counsel or other investigator, if appropriate. A substantiated violation of this policy will result in disciplinary action. Reporting harassment will not result in any form of retaliation.
Rules and Policies – Cont’d

Insurance
Units camping at Owasippe are required to have unit accident insurance. Pathway to Adventure Council units are provided this coverage by PTAC. Units from other councils must bring proof of unit accident insurance to camp.

Quiet Hours
A Scout is Courteous. Campsite quiet hours are from 10:00 PM to 7:00 AM. Unit leaders are expected to enforce this rule with their scouts and adults.

Sharing Camp with the Wildlife
Owasippe is nearly 5,000 acres of land and has just a few neighbors. The benefit to this is that our wilderness remains very natural.

The Boy Scouts have become experts on sharing the woods with raccoons, gophers, squirrels, ticks, bats, bears, coyotes, and a whole lot more. All of these animals and more have been spotted around Owasippe.

As a general rule to ensure all participants remain safe, do not leave access to food and other smell-able’s. This will prevent almost all issues. Be vigilant with your Scouts, particularly the younger youth in how to properly store food and items with a scent such as deodorant, toothpaste, etc…

Vehicles in camp
- **Vehicle passes:** All vehicles in camp must display an Owasippe vehicle pass. These passes are available at check-in and from the camp offices.
- **Parking:** All vehicles must be parked in designated parking lots. Vehicles may not remain in campsites after unloading is complete.
- **Speed Limit:** The speed limit on all camp roads is 10 MPH.
- **Vehicle usage must adhere to BSA guidelines.** Some relevant components of BSA’s Vehicle policies are:
  - Seatbelts must be worn at all times
  - Drivers must be over 18 and possess a valid driver’s license
  - Riding in truck beds or out of a seated and belted position is expressly prohibited
Rules and Policies – Cont’d

Youth Protection Policies
Current Youth Protection Training is required of all participants age 18 and above and must provide documentation of current training. It is expected that unit leaders be familiar with, follow, and enforce BSA policies regarding Youth Protection. Any violation of Youth Protection Policies must be reported.

Some relevant components of BSA Youth Protection are:
    o **The Buddy System:**
      ▪ Scouts should travel about camp with a buddy
    o **Two-Deep Leadership:**
      ▪ A minimum of two adults are required to attend camp for each troop
      ▪ The Scoutmaster in camp must be at least 21 years of age
      ▪ Troops attending with more than 10 scouts must provide one additional leader per 10 youth after the first 10 (per Michigan State camp rules)
      ▪ Girl Troops must have at least one registered female leader at least 21 years old.
    o **Privacy and separate facilities:**
      ▪ Adults and youth may not share a tent (unless it is a parent and their child)
      ▪ Toilet and shower facilities usage are to be scheduled to allow youth and adults separate times and privacy
    o **No one-on-one contact:**
      ▪ Interactions between youth and adults must take place within plain sight of others. At no time may an adult be alone (one-on-one) with a scout, other than their own child
    o **Hazing and Bullying Are Prohibited:**
      ▪ The BSA does not permit hazing of youth members. Bullying of any type (verbal, physical, online, etc.) and not permitted

*Allegations and investigations follow the procedures of the BSA Youth Protection policies, including immediate removal of alleged perpetrators.*
Medical Forms

Collecting all of your medical forms before camp can prevent any problems upon arrival. Have your Summer Camp Coordinator or designee review each form for the following:
- Is it the correct document? (MUST be BSA form, no school/sports forms will be accepted)
- Are parts A, B, & C all present and filled out?
- Previously unknown (to the unit) allergies
- Unreported dietary restrictions
- Medications – MUST be in original prescription bottle
- Doctor’s signature is within 12 months of your final day at camp
- Copy of insurance card is attached

These forms will be collected when you arrive at camp and will be reviewed with each participant individually.

BSA Medical Form

All participants (youth and adult) at Scout Summer Camps must submit a complete BSA Medical Form upon arrival at camp. BSA Medical Form parts A, B, and C must be complete and current (no older than 12 months prior to your stay at camp). A photocopy of both sides of participant’s health insurance card is also required.

BSA Medical Form Parts A and B: Are to be completed and signed annually by parent or guardian (or participant if over 18 years old). This includes health history, informed consent, talent release, and hold harmless/release agreement.

BSA Medical Form Part C: Is a required physical exam for any participant (youth or adult) for events lasting longer than 72 hours. Part C must be completed and signed by a certified and licensed health-care provider. Part C must be current, no older than 12 months prior to your stay at camp.
Medical Forms – Cont’d

Medical Records Retention Policy
The State of Michigan requires that the camp retain a copy of the BSA Medical Form for each camper for up to three years after attending camp. Campers are required to submit a copy of the medical form during check-in. This medical form will not be returned to the unit.

Medical Recheck Policy
The State of Michigan requires that every camper (youth and adult) undergo a medical screening as part of the check-in process. Campers who arrive late must report to the camp office to complete a medical screening upon arrival.

Medication at Camp - Administration Policy
The administration of medication is the responsibility of the individual prescribed the medication, or that individual’s parent or guardian. A unit leader can agree to accept responsibility to administer medication to a scout, but the BSA does not mandate or require a unit leader to do so. By law, medication MUST be in the original prescription bottle. If a multi-day dispenser is used, the original prescription bottles MUST still be included.

Medication Administration Record
The State of Michigan requires that a record of medication administration is utilized by each unit, including prescription and over-the-counter medication. The log form will be provided for each unit, but unit leadership is expected to utilize and maintain this log. Michigan also requires that the camp medical staff have access to this medication log information throughout a unit’s stay at camp. This log must be turned in, properly completed, at the end of your week per Michigan law.

Medication Storage
Each unit is required to provide secure storage for all medication. Camp staff will not store or administer medication to scout campers or adults. By law, medication MUST be in the original prescription bottle. If a multi-day dispenser is used, the original prescription bottles MUST still be included.
Swim Tests

Swim Tests at Owasippe
Most units do their swim qualifications upon arrival to camp. This works great! There’s a few tips that will help your arrival day go smoothly.
1. Have your Scouts intentionally pack swimsuit and towel in an easily accessible location.
2. Head down to the Aquatics area as early as possible – and beat the rush. The busy times at swim qualifications are from 3pm – 5pm.

Swim Tests Before Camp
This test can be done at the unit level if desired. First year campers will be required to test upon arrival at camp but returning campers can pre-test. It needs to be conducted by one of the following approved resource people: The form can be found online at pathwaytoadventure.org/camping/resources
1. Aquatics Instructor
2. BSA Aquatics Supervisor
3. BSA Lifeguard
4. Certified Lifeguard
5. Swimming instructor
6. Swim Coach

All persons participating in BSA Aquatics are classified according to swimming ability. The classification tests and procedures have been developed and structured to demonstrate a skill level consistent with the circumstances in which the individual will be in the water. All participants must re-test annually.

Special Note
Owasippe Aquatics Staff may ask any camp participant to re-test at any time if they feel it is necessary. Pre-testing does not guarantee that a scout will not need to take the test at camp.

*First year campers MUST take the test at camp. No pre-test will be accepted.*
Food Service and Dietary Restrictions

Food Service
Camp Blackhawk includes a central dining hall for all meals. Troops eat together, with meals served cafeteria style. Depending on which week of camp you are in, there may be one or two shifts per meal. See the camp schedule for more information on meal schedule. “Class A” uniform is highly encouraged for dinner.

Camp Wolverine is a “hot pack” eat-in-campsite camp. Our food service prepares and delivers hot, ready-to-eat meals to your campsite. Your unit is responsible for providing all personal meal utensils, plates, etc. See the camp schedule for more information on meal schedule.

*NEW FOR 2020 – Wolverine Troop’s have the option to eat under the dining tent located near the Handicraft building with the Camp Staff. Your registration contact will be able to choose from the following options: All meals in campsite, all meals in tent, all breakfasts in tent, all lunches in tent, all dinners in tent. If you choose 1 (or 2) meals per day, your other meal(s) will still be delivered to your site. You will not be able to “pick and choose” individual meals to have under the tent; if you choose breakfast, all of your breakfasts will be served under the tent.

Meal Schedule
A normal week of camp consists of 17 meals, beginning with Sunday Dinner and ending with Saturday Breakfast. For Troops staying 2 weeks, there may be an option for weekend meal service, please contact the Reservation Office if this is something your troop would be interested in.

Allergies and Dietary Needs
Any special food needs or requests must be submitted in advance of your stay at camp using the OSR Dietary Needs form. It is unreasonable to arrive at camp and expect to be accommodated without pre-camp communication of dietary needs. We are happy to accommodate medical and religious dietary needs, as well as vegetarians. We cannot accommodate dietary preferences. Some campers with dietary needs and preferences find it easier to supplement meals by providing their own food, which they bring to camp. We’re happy to provide storage (and/or possibly prepare) required personal foods.

While we attempt to accommodate dietary needs, extreme situations or specialty items may incur
Food Service and Dietary Restrictions – Cont’d

Menu
The camp’s menu is designed by a licensed dietician and is intended to meet the dietary requirements of active scouts and leaders. The menu will be available on our website. Menu changes can occur during the summer, when required.

Staple Items
Although the meal provided should be adequate, supplemental food is available. This includes:

- Milk at breakfast and dinner
- Cereal at breakfast
- Peanut butter and jelly at lunch and dinner
- Salad options at lunch and dinner

Leader Lunch
All adult leaders are invited to a special Leader Lunch/cookout. Staff will supervise and entertain scouts while the leader lunch is occurring.
IT’S ALMOST TIME FOR CAMP, NOW WHAT?
Get Your Scouts Excited About Camp

Use Our Web Presence
Owasippe has a strong presence on the internet and we share as much as we can through these venues.

Note: The official page for all things Owasippe is ScoutsBSAcamping.org this will have the most up-to-date forms and notifications.

OwasippeAdventure.com is a volunteer-run site that is loaded with great images and videos that highlight everything that makes Owasippe great!

Facebook.com/Owasippe We have a very active Facebook page with lots of pictures and videos from previous summers. We encourage units to use these to show their scouts what Owasippe is all about!

Instagram.com/Owasippe_Scout_Reservation Rounding out our social media presence is our Instagram page. While not as active as our Facebook, we share some of our most favorite pictures on Instagram!

Word of Mouth
Some units will have older Scouts share stories during the unit meeting of their adventures from last summer. This is an easy way to make it “personal” for your Scouts.

Counselor in Training Program
Owasippe offers a Counselor in Training (CIT) program that runs for five weeks. We’re very proud of our top-notch Camp Staff and it all begins with our CIT program. Scouts spend five weeks living and working among our staff which gives them the chance to learn necessary life skills, get supervised practice, and have a lot of fun. The first week is a training week where CIT’s learn how to teach a merit badge, run unit program, lead songs, and learn the Owasippe traditions. Scouts that will be at least 14 years old by June 15th 2020 can interview to be a CIT.

Apply at www.PathwayToAdventure.org/camping/campstaff
Necessary Equipment

What to Bring to Camp

Personal Gear
A suggested packing list for personal gear is available on the camping resources page [pathwaytoadventure.org/camping/resources](http://pathwaytoadventure.org/camping/resources).

Suggested Unit-Provided Equipment
- First Aid Kit and unit medical log
- US, Troop and Patrol Flags
- Lanterns
- Axes/Saws
- Lockable medication storage
- Tarps/Dining Flys
- Rope
- Merit Badge Pamphlets
- Advancement Records
- Thumb tacks

Equipment Provided in Each Campsite
- Picnic tables
- KYBO (latrine)
- Bulletin Board
- 2-person canvas wall tents (9’6” x 7’6”)
- Canvas cots
- Drinking water access

**NOTE TO UNITS PROVIDING THEIR OWN TENTS**
Troop tents must meet the minimum standard of 30 sq ft of floor space per camper. Personal tents must be clearly marked “NO FLAME IN TENTS”.

The Unit Registration Contact will be called by their Camp Commissioner the week before their stay at camp to confirm numbers, please make sure you tell the Commissioner if your Troop does not plan to use the camp-provided tents.
Prohibited Items
Units should exercise good judgement regarding items to leave at home. The Guide to Safe Scouting is also an appropriate resource. Prohibited items include, but are not limited to:
- Personal Firearms
- Ammunition
- Bows/Arrows
- Fireworks
- Alcohol
- Illegal drugs
- Items prohibited by the BSA
- Pets
- Boats
- Items prohibited by your unit
Departing for Camp

The address for Owasippe’s main office is:
9900 Russell Rd.
Twin Lake, MI  49457

Google maps estimates that it is 199 miles from the downtown Chicago Scout Office to Owasippe. It typically takes about 4 hours for a unit to make the trip from the Chicagoland area.

Time Zone Change
Owasippe is located in the Eastern Time Zone (one hour ahead of Chicago). Please take this into account when planning your departure.

Food
You will want to arrive in your section camp between noon and 2pm on Sunday. Most units average two stops along the way, a 10-minute restroom break and a 30-minute lunch break. Sunday dinner is the first meal served to campers at Owasippe.

Saturday Arrival
Units who wish to arrive on Saturday to begin their stay at camp (instead of Sunday) will be assessed a $100 Early Arrival Fee. Early arrival is only permitted with the consent of the Reservation Director. Abuse of this permission may cause a unit to not be granted an early arrival in the future. Units who have permission for Saturday arrival should arrive no earlier than 1 PM on Saturday. Scouts must remain in their campsites unless accompanied by an adult. There is no food service provided for early-arrivals, and staff assistance is limited to emergencies during this time.

Share travel plans with Parents
A smooth departure from home is the key to starting off a great week at camp. Make sure you communicate with your unit what your plans are. Whether it’s meeting together in one spot or everyone making their own way, it’s important to keep everyone on the same page.

*Caravan travel can be dangerous and is discouraged. While we do ask that the unit try to arrive reasonably close together, we suggest each driver travels on their own.
**Arriving at Camp**

What to Expect on Sunday:

**Units DO NOT need to check in at the Administration Center! Check in will occur in each section camp!**

Units should plan to arrive at Owasippe Scout Reservation at noon or shortly after. Owasippe is on Eastern Daylight Time. Units should proceed directly to their section camp.

Units will be greeted by camp staff, who will direct you to your campsite. The scoutmaster should immediately proceed to the designated check-in area to begin the check-in process. Scouts and other adult leaders should begin setting up the campsite and change into swimsuits. Once the unit leader has completed check-in, units will be given a designated time to proceed to medical rechecks and then to Aquatics for swim tests (and a Dining Hall orientation for troops staying in Camp Blackhawk).

**Check-in Procedures for Unit Leaders**

*Unit leaders will check in with camp leadership to:*  
  o Confirm accurate attendance of all participants  
  o Submit required paperwork and forms (listed below)  
  o Confirm meal counts  
  o Review unit’s previously submitted Dietary Needs  
  o Review unit’s high adventure and activity registration

**Necessary Paperwork for check-in**  
1. Completed BSA Medical form and photocopy of health insurance card for each adult and youth participant  
2. Completed Michigan Youth protection and positive reference form for each adult (who have not previously submitted this form)  
3. Proof of completion of Youth Protection training by all adults in camp  
4. Central Registry Clearance forms (for adults who have not previously submitted this form)  
5. Proof of current BSA membership for all adults.  
6. Proof of unit insurance (required for non-PTAC units)
What to expect on Monday & the rest of the week

Every day is different at camp! A complete schedule of daily activities will be distributed upon your arrival at camp.

Some “routine” parts of the day are:
8:00 AM  Breakfast
9:00 AM  Programs begin
12:00 PM  Morning program ends
12:30 PM  Lunch
2:00 PM  Afternoon program begins
5:00 PM  Afternoon program ends
6:00 PM  Dinner
7-9 PM  Evening Programs

PLEASE NOTE: During our largest sessions, we may utilize a “shift” meal schedule in the Blackhawk dining hall to accommodate the large number of campers. This often occurs during sessions 1, 3, 4, and 5.

Pizza Night
An Owasippe tradition is Pizza Night! Units often use pizza night as a special treat for their Scouts. Pizza night does not replace dinner; it is in addition to the meal. Each section camp has a process for units to order and pay for pizza (which comes from a local pizzeria). Pizzas arrive around 9pm. In Blackhawk, Pizza Night is on Thursday. In Wolverine, Pizza Night is on Friday after the Closing Campfire. This is an optional activity.

Garbage Service
Camp Blackhawk: All garbage must be brought to the camp office. There is a dumpster near the dining hall loading dock. To avoid critters in the campsite, garbage should be taken to the garbage receptacle daily.

Camp Wolverine: All garbage must be brought to the garbage can next to your hot pack delivery stand each day after dinner by 7pm. To avoid critters in the campsite, garbage should be taken to the garbage receptacle daily.
Financial Settlement
On Friday of your stay at camp, the unit leader will need to complete a financial settlement with the Reservation Leadership. Financial settlement includes outstanding camper fees, payments for additional scouts/leaders, fees for additional activities, and other charges incurred during the week. Units will also have an opportunity to reserve their campsite for the following summer.

Owasippe 2021
Each unit camping at Owasippe is given priority reservations to secure their campsite for the following year. On your last day of camp, you will be asked if you would like to reserve your site for 2021. After your week, campsites become first come, first served for reservations.

A $100 non-refundable deposit is due upon registration to secure your campsite. Your reservation from 2020 will not carry over, as it is used toward your balance due.

Leader Evaluations
Feedback from our units is vital to the continued improvement of our camp and our program. We value all feedback and ask each unit leader to fill out an evaluation of your week. We also ask for evaluations reflecting an appropriate “sampling” of your scouts; for smaller units that might mean the SPL gathers all of the scouts and they fill out one evaluation together, while larger units may have each Patrol Leader fill out a form.
Heading Home – Cont’d

Saturday Check-out Procedures
We request that all units depart camp by 10:00 AM. Your staff member will inspect your campsite for any damage, including tents and cots. The staff member may direct you to take down or move camp equipment. When your troop is prepared to leave, the staff member will approve that you have left a clean campsite. In order to receive your summer camp patches, your campsite must be inspected and approved, and your leader evaluations must be turned in. You must also turn in your properly completed troop medication logs at this time.

Two-Week “Stay Over” Units
Units attending Owasippe for two weeks are permitted to remain in camp. There may be an option for weekend meal service, please contact the Reservation Office if this is something your troop would be interested in. Program areas are closed on the weekend, and units are responsible for supervising scouts at all times. Scouts are not permitted to leave their sites without adult supervision during the weekends.

*If your two-week troop is interested in going on a river canoe trip on the Saturday in between their weeks of camp, we may be able to accommodate you! Please email our High Adventure Director, Nicole Valle, at Nicole.Valle@PathwayToAdventure.org
AFTER CAMP
How to Contact Us After You’ve Gone Home

During the Summer Season
Owasippe answers our seasonal phone line from the day staff arrives (mid-June) until the last Scout goes home. (early-August).

During the School Year
Assistant Reservation Director Justin Feld supports the day to day offseason operations of Owasippe and answers all inquiries. His phone number is 312-421-8800 x 315 and his email is Justin.Feld@Scouting.org. Please feel free to reach out to him if you have any Owasippe related questions.

Missing / Incorrect Merit Badge Information?
While we strive to enter the most accurate information we can into our system, sometimes errors do occur. We suggest unit leaders review the records they are given before they leave camp on Saturday, but we also understand that things can be hectic during the breaking of camp. If you find an error in your records, please contact us right away so that we can correct it.

Please send an email to Owasippe@PathwayToAdventure.org and include your section camp, week, troop number, scout’s name, and badge.

*the earlier we are notified of any errors, the easier it will be to speak with the counselor and make any needed corrections. It is unreasonable to expect an easy solution if you do not contact us until several weeks after your stay.

Lost & Found?
During the summer, please contact Owasippe directly if you have any missing items. During the school year, contact the PTAC Camping Desk at PTAC.Camping@Scouting.org. Include your section camp, week, troop number, scout’s name and as many details as possible about the item (size, color, brand, make, model, etc…).

*After October 1, all remaining lost and found is donated to a local charity for those in need. Class A’s are returned to units upon finding them at camp.
APPENDIX

Memorial Day Work Weekend Opportunity

ALL SKILL LEVELS NEEDED

The Order of the Arrow hosts an annual work weekend at Owasippe on Memorial Day. Owasippe is blessed to have hundreds of Scouts and Scouters attend each year. We invite adults, families, and units to join us.

Project types include brush clearing, painting, carpentry, plumbing, electrical, hauling, cleaning, and more.

Registration information will be on the council calendar.
Summer Camp Coordinator
Planning Checklist

Fall/Winter 2019
☐ Familiarize Yourself with Camp Fees & Payment Schedule
☐ Confirm Your Reservation
☐ Know What Your Unit Must Provide
☐ Familiarize Yourself with the Necessary Paperwork

Winter/Spring 2020
☐ Share Program Guide and Merit Badge Schedules with Scouts
☐ Share Adult Leader Training Opportunities
☐ Share Reneker Family Camp with Scout Families
☐ Share Memorial Day Work Weekend Opportunity with Troop
☐ Ensure Adult Leaders Have Submitted Necessary Paperwork

April/May 2020
☐ Attend Pre-Camp Leader’s Meeting
☐ Sign up Scouts for Merit Badges

No Less Than 2 Weeks Before Camp
☐ Finalize Merit Badge Sign-ups
☐ Collect Medical Forms and Check for Accuracy
☐ Submit ALL Dietary Restriction Forms
☐ Share Travel Plans with Troop Families
☐ Be prepared to confirm with Camp Commissioner (via phone call):
   - Youth and Adult numbers
   - Using Owasippe tents or troop tents?
   - Will your unit be arriving early (on Saturday)?
The Camp Director must be notified in writing from the Parent or Guardian having custody of the Camper, through the Scout Leader in charge of the unit upon Check-in. If a Camper is to be picked up prior to the end of the camping period, this notification must also say who is authorized to pick up the Camper.

**Complete this form if any of your Campers need to be released from Camp Early**

<table>
<thead>
<tr>
<th>Unit Number:</th>
<th>Unit Leader:</th>
<th>Camp Site:</th>
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<tbody>
<tr>
<td>Campers Name:</td>
<td>Phone Number:</td>
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<td>Address:</td>
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<td>Unit Leaders Name:</td>
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<td>Address:</td>
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<td>Unit Leaders Approval of Release:</td>
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<td>Person Camper is to be released to:</td>
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<td>Proof of Identification (Government ID) of above Person</td>
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<td>Relationship to Camper:</td>
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<td>Reason For Early Release</td>
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Signature of Parent or Guardian: Date:  
Signature of Camp Director Date:  

This Form Must be Kept on Record in a Permanent File  
See Camp Health and Safety No. 19-308 pages 3 and 4  Youth leaving Camp Property
Unit Swim Classification Record

This is the individual’s swim classification as of this date. Any change in status after this date (i.e., nonswimmer to beginner or beginner to swimmer) would require a reclassification test performed by an approved test administrator. Changes and corrections to the following chart should be initialed and dated by the test administrator.

**SPECIAL NOTE:** When swim tests are conducted away from camp, the camp aquatics director retains the right to review or retest any or all participants to ensure that standards have been maintained.

Unit Number _________________   Date of Swim Test _______________

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<tr>
<th></th>
<th>Full Name (Print)</th>
<th>Medical Recheck</th>
<th>Swim Classification</th>
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**NAME OF PERSON CONDUCTING THE TEST:**

Print Name

Signature

Qualification

Council/Agency (Red Cross, YMCA, etc.)

**UNIT LEADER:**

Print Name

Signature

430-122  (OVER)  Revised: March 2009
SWIM CLASSIFICATION PROCEDURES

The swim classification of individuals participating in a Boy Scouts of America activity is a key element in both Safe Swim Defense and Safety Afloat. The swim classification tests should be renewed annually, preferably at the beginning of each outdoor season. Traditionally, the swim classification test has only been conducted at a long-term summer camp. However, there is no restriction that this be the only place the test can be conducted. It may be more useful to conduct the swim classification prior to a unit going to summer camp.

All persons participating in BSA aquatics are classified according to swimming ability. The classification tests and test procedures have been developed and structured to demonstrate a skill level consistent with the circumstances in which the individual will be in the water (e.g., the swimmer's test demonstrates the minimum level of swimming ability for recreational and instructional activity in a confined body of water with a maximum 12-foot depth).

ADMINISTRATION OF SWIM CLASSIFICATION TEST

(THE LOCAL COUNCIL Chooses One of These Options):

OPTION A (at camp):

The swim classification test is completed the first day by camp aquatics personnel.

OPTION B (Council conducted/council controlled):

The council controls the swim classification process by predetermined dates, locations, and approved personnel to serve as test administrators. When the unit goes to summer camp, each individual will be issued a buddy tag under the direction of the camp aquatics director for use at the camp.

OPTION C (At unit level with council-approved aquatics resource people):

The swim classification test done at a unit level should be conducted by one of the following council-approved resource people: Aquatics Instructor, BSA; Aquatics Cub Supervisor; BSA Lifeguard; BSA Swimming & Water Rescue; or other lifeguard, swimming instructor, etc. When the unit goes to summer camp, each individual will be issued a buddy tag under the direction of the camp aquatics director for use at the camp.

TO THE TEST ADMINISTRATOR

The various components of each test evaluate the several skills essential to the minimum level of swimming ability. Each step of the test is important and should be followed as listed below:

SWIMMER’S TEST:
Jump feetfirst into water over the head in depth, level off, and begin swimming. Swim 75 yards in a strong manner using one or more of the following strokes: sidestroke, breaststroke, trudgen, or crawl; then swim 25 yards using an easy resting backstroke. The 100 yards must be swum continuously and include at least one sharp turn. After completing the swim, rest by floating.

BEGINNER’S TEST:
Jump feetfirst into water over the head in depth, level off, swim 25 feet on the surface, stop, turn sharply, resume swimming as before, and return to starting place.
Suggested Packing List — Personal Gear

The Scouts BSA Handbook is an excellent resource for Scouts to use in preparation for summer camp!

- Uniform
- T-shirts
- Long Sleeve Shirt
- Shorts
- Extra Pants
- Pajamas
- Socks
- Underwear
- Swimsuit
- Sweatshirt/Jacket
- Rain Gear
- Hiking Boots
- Extra Shoes
- Hat
- OA Sash
- Mosquito Netting and poles
- Sleeping Bag
- Sleeping Pad
- Small Pillow
- Extra Blanket
- Flashlight/batteries
- Notebook and pen
- Water bottle
- Pocket Knife and Totin’ Chip
- Scout Handbook
- Compass
- Watch
- Insect Repellant
- Sunscreen
- Toiletries
- Spending Money
- School Backpack for Daily Use
- Towels
- Camera
- Fishing Gear
- Personal First Aid Kit

Label all items with a Scout’s name and unit number

Visit our BSA Scout Shops for all your uniform and camping supply needs!